Tsuen Wan Trade Association Primary School

Dear Parents,

Circular on Student Activities Record

In order to improve the effectiveness of teaching and learning, our school participates in various educational projects organized by the Education Bureau, universities and other professional educational organizations. Those projects enhance school administrators, teachers, parents and students. Moreover, it assists schools in addressing the common learning and adaptation needs of the students. We often disseminate good learning and teaching practices as references for teachers of other schools, we would like to collect evidence of student learning in the form of photos, video clips and student work. We will use students' names, classes, achievements or activity photos for the preparation of publication, promotion leaflets, webpages, apps and other uses.

Kindly note that all data collected will be used solely for educational purposes of enhancing learning and teaching. Also, we would use the video clips and photographs for inclusion in some of the resource packages, publications and sharing sessions for teachers, parents and community for non-commercial purposes. Your support on collecting and the use of data including photos, video clips and student work would be highly appreciated.

For enquiries, please contact Mr. Cheng Chung Hang.

Yours faithfully,

Chow Kim Ho

Chow Kim Ho
Principal

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Tsuen Wan Trade Association Primary School

Reply Slip of Circular no.: 21-008/H03 <Please return it to Mr. Cheng via the class teacher>

Circular on Student Activities Record

Dear Principal,

I have acknowledged the circular regarding student activities record.

Parent's Opinion (if any): _____

Student's Name: _____   Parent's Signature: _____

Class: _____   Date: _____